



## Minutes of the Library Board Meeting, August 20, 2023

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library (“CWPL” or “Library”), commencing at 6:00 p.m. on August 20, 2023, was held at the Mesick Library, in Mesick, Michigan. Trustees present included Carol Blake, Lee Jones, Linda Kimbel, Lindsay Rumohr and William Swank. Also attending the Regular Meeting were Director Tracy Logan-Walker; CWPL employee Jayne Walker; CWPL Mesick Branch Manager Malory Brems; and Wexford County Commissioner Ben Townsend. Public attendees included: Laurie Dayton, Tim & Mary DeKorne, Hannah Fairlamb, Kelly Pearson, Brittany Wiggins and Springville Township Supervisor Tim Dzikowicz.

1. **Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 6:00 p.m.
2. **Additions to the Agenda:** Director Tracy Logan added two items to New Business: 9.5 New Check Signer and 9.6 Small Meeting Rooms Quote. *Trustee Carol Blake moved to approve the Agenda of the August 20, 2023, Board Meeting as amended. The Motion was duly seconded by Trustee Lindsay Rumohr and, with no further discussion, approved unanimously.*
3. **Minutes:** *Trustee Blake moved to approve the Minutes of the July 17, 2023, Board Meeting. The Motion was duly seconded by Trustee Lee Jones and, with no further discussion, approved unanimously.*
4. **Public Participation:** Springville Township Supervisor Tim Dzikowicz informed the Board that it was the intention of the Springville Township to charge the Library \$40 per use of the Township meeting room. He stated that this is the cost the Township had established for all nonprofit entities including the Veteran’s Affairs and the Council on Aging. He expressed his concern over the public’s perception of this decision. Laurie Dayton expressed her appreciation for the facility and wanted to encourage cooperation between the Township, the Library, the Mesick Historical Society, and others who attend programs at the Township meeting room. Bethany Wiggins expressed her appreciation for Mesick Library employee Jessica Pangborn, who leads the Home Schoolers program and she also expressed how much it has meant to her to attend the program and then utilize the Library next door. Mary DeKorne praised Mesick Library Manager Mallory Brems for doing an “awesome job” and expressed her discouragement over the Library programs being cancelled. Ben Townsend, speaking as a Mesick resident, explained that, when the new facility’s large meeting room was created, the original intent was to provide a space for community organizations to use free of charge.
5. **Communications:** None.

**6. Director's Report:** Director Logan reported that she is currently soliciting quotes for snow removal and salting of the Cadillac parking lot for the upcoming winter season.

**7. Financial Reports/Current Bills:**

7.1 Financial Reports/Current Bills: *Trustee Blake moved to approve the financial statements and disbursements, as per the check detail report, for July, 2023. The Motion was duly seconded by Trustee William Swank and, after no further discussion, approved unanimously.*

**8. Old Business:**

8.1 Roof Update: Director Logan stated that she is waiting to hear about the actual start date in September.

**9. New Business:**

9.1 Trustee Training—Chapter 7: Chairperson Linda Kimbel led the Board in a discussion about library public relations and challenged the Board Members to be well informed so they are prepared to share with State Representatives, Senators, and the public when they have opportunity. Director Logan provided an information sheet entitled “One County, One Library” which highlighted the many services the Library offers. She also stated that the monthly newsletter is a great source of information. Chairperson Kimbel expressed that she would like to know how the Public Relations Budget is to be spent.

9.2 Anti-Nepotism Policy: After a short discussion about the proposed changes, the following Motion was made: *Trustee Jones moved to approve the Anti-Nepotism Policy as amended. The Motion was duly seconded by Trustee Rumohr and, with no further discussion, approved unanimously.*

9.3 Meeting Rooms Use Policy: Director Logan informed the Board that she would like to make some more changes, such as breaking up the policy into two different policies for the two different types of meeting rooms, and asked that this be tabled until next month's meeting.

9.4 Millage Paperwork: CWPL Board Secretary, Lindsay Rumohr, and Chairperson, Linda Kimbel, signed the 2023 Tax Rate Request Form L-4029. Director Logan will hand deliver it to the Wexford County Equalization Department.

9.5 New Check Signer: Director Logan explained a need for an additional check signer since April Liedeke will be absent over the next couple months. *Trustee Rumohr moved to approve adding CWPL employee Drew DelBello to the CWPL checking accounts as an authorized check signer. The Motion was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*

9.6 Small Meeting Rooms Quote: Director Logan discussed the two quotes that she had received and the pros and cons of each. After some discussion, Trustee Blake expressed her desire to see a third quote. Director Logan agreed to acquire another quote.

**10. Next Meeting:** A Regular Meeting of the Board will be Monday, September 18, 2023 in Buckley at 6:00 p.m.

**11. Adjournment:** There being no further business before the Board, a *Motion by Trustee Rumohr to adjourn was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 6:53 p.m.

Recorded by Jayne Walker